



State of Alaska
Department of Labor & Workforce Development
Division of Business Partnerships
1016 West 6th Avenue, Suite 205
Anchorage, Alaska 99501
907-269-4551 \ 907-269-0068 fax



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## Denali Training Fund - Youth Program Quarterly Progress Report

Funds for this project are provided by the Denali Commission and the USDOL and managed, in partnership, by the Alaska Department of Labor and Workforce Development.

|                       |                                  |
|-----------------------|----------------------------------|
| Name of Organization: | Chugach School District / 10-302 |
| Name of Project:      | Career Academy                   |
| Reporting Period:     | 04/1/10 - 06/30/10               |
| Contact Name:         | Carol Wilson                     |
| Contact Number:       | (907) 222-2712                   |

Certification: I certify that the information in this report is current, correct and true and in accordance with the terms and conditions of the grant agreement.

Signed by: Carol Wilson Dated 7/16/10

The performance of this grant will be based upon the success achieved in relation to the goals established and approved by the Alaska Department of Labor, and will be reported in the Grantee's quarterly progress reports. Specific goals and objectives for this project are:

The VTE Career Center will provide 52 rural youth with the following opportunities:

National Center for Construction Education Research (NCCER) Core Curriculum  
- 6 students will have the opportunity to work through the NCCER curriculum modules.

ServeSafe & Culinary Arts Curriculum - 12 students will learn how to handle food safely, including food preparation, personal hygiene, purchasing and storage, cooking and serving and cleaning and sanitizing and overall food safety regulations.

Employability Skills Training - In all sessions, students will gain skills in personal development, life skills, social development, urban familiarization, and career development.

The Excel Summer Camp will offer all three sessions in an accelerated format for 40 students.

Each session will consist of informational interactive field trips and jobs shadowing opportunities. Participants will be introduced to the AKCIS website and build their electronic life skills portfolio and career transition plan. They will take the various interest surveys to help them identify and match their interests with the wide variety for careers available in Alaska.

16 to 21 year olds in Chugach, Lake & Peninsula, and Bering Strait School Districts as well as communities that are served by Northwestern Alaska Career and Technical Education Center (NACTEC) will participate.

|                                                                       |
|-----------------------------------------------------------------------|
| <b>TARGET POPULATION:</b> <b>58 participants - 16 to 21 years old</b> |
|-----------------------------------------------------------------------|

Participants served to date: \_\_\_\_\_ 14 \_\_\_\_\_

|                                               |
|-----------------------------------------------|
| <b>GOALS/OBJECTIVES ACCOMPLISHED TO DATE:</b> |
|-----------------------------------------------|

|                                                           |
|-----------------------------------------------------------|
| Please provide the number of participants served to date. |
|-----------------------------------------------------------|

**Goal 1      Prepare rural Alaska high school students for transition from high school to Alaska's high growth, priority industry workforce through academic training.**

**Objective 1.1**      By June 30, 2010, 6 students will participate in the Construction Academy and 5 will complete the NCCER Core Curriculum.

**Objective 1.2**      By June 30, 2010, 12 students will participate in the Culinary Arts Academy and 11 will complete the ServSafe Food and Culinary Arts program earning a National ServSafe Certificate.

**Objective 1.3**      By June 30, 2010, 40 students will participate and 36 will complete in the EXCEL Summer Camp program.

**Objective 1.4**      By June 30, 2010, 58 students will participate and 52 will complete the WorkKeys assessment.

**Goal 2**      **Expose rural high school students to high growth industry professionals and industries that will prepare them for transition from high school to Alaska's workforce.**

**Objective 2.1**      By June 30, 2010, 52 students will participate in field trips and or job shadowing experiences.

**Objective 2.2**      By June 30, 2010, 52 students will be introduced to the AKCIS website and build their electronics life skills portfolio and career transition plan.

**Objective 2.3**      June 30, 2010, 52 students will complete surveys that will help to identify and match their interests with the wide variety of careers available in Alaska.

| Goals/Objectives |   |                                                                                                                               | By<br>6/30/10 | Number<br>to Date | Documentation                                                                      |
|------------------|---|-------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------|------------------------------------------------------------------------------------|
| 1                | 1 | Students will participate in the Construction Academy and complete the NCCER Core Curriculum.                                 | 5             | 14                | Participant attendance roster.                                                     |
|                  | 2 | Students will participate in the Culinary Arts Academy completing the ServSafe Food and Culinary Arts program.                | 11            | 0                 | Participant attendance roster.                                                     |
|                  | 3 | Students will participate in the EXCEL Summer Camp program                                                                    | 36            | 0                 | Participant attendance roster.                                                     |
|                  | 4 | Students will complete the WorkKeys assessment                                                                                | 52            | 0                 | Copies of portfolio and career plan should be maintained in the participant files. |
| 2                | 1 | Students will participate in field trips and/or job shadowing experiences.                                                    | 52            | 14                | Participant records documenting the field trips and/or job shadow experiences.     |
|                  | 2 | Students will be introduced to the AKCIS website and build their electronic life skills portfolio and career transition plan. | 52            | 14                | Copies of portfolio and career plan should be maintained in the participant files. |
|                  | 3 | Students will complete surveys that will help to identify and match their interests.                                          | 52            | 14                | Copies of surveys should be maintained in the participant files                    |

**NARRATIVE OF SERVICES:**

Provide a brief narrative of services provided this quarter by applicable Goal/Objective.

**Goal 1****Objective 1.1**

To date, 14 students have enrolled and completed the 2nd of 2 sessions of the VTE Construction Academy. They completed and passed the Math and Blue Prints units of the NCCER Core Curriculum. 10 of the 14 students earned their NCCER National Certificate.

**Objective 1.2**

The Culinary strand will take place during EXCEL Summer Camp, 2010.

**Objective 1.3**

EXCEL Camp is scheduled for July 10<sup>th</sup> - August 7<sup>th</sup>, 2010.

**Goal 2****Objective 2.1**

During the previous quarter, 8 students participated in Construction Career Day in Palmer. In addition, they designed and built small model houses as part of the Blue Prints Unit. All students created a career plan on AKCIS.

**Objective 2.2**

8 students were continued working on an electronic portfolio on AKCIS. They all have an updated resume, cover letter and career plan.

**Objective 2.3**

All students took the interest inventory on AKCIS, as well as CSD's Learning Styles assessment.

**ACCOMPLISHMENTS: SUCCESS STORIES:**

Provide a narrative of participant successes resulting from participation in your program. Please include photos.

This was the final session of the NCCER Session to be completed during the school year. 10 out of 14 students completed the Core Curriculum and earned the NCCER National Certificate, job shadowed in the construction industry, and wrote career plans.

**PLANNED ACTIVITIES FOR NEXT REPORTING PERIOD:**

Describe the grant activities you expect to complete during the next quarter.

The next grant activity planned is scheduled for July 10<sup>th</sup> – August 7<sup>th</sup>, 2010.

**ON TIME AND ON BUDGET:**

Are the grant activities progressing as planned? Are you within your budget? If not, what is the cause? What is the solution? How can we help?

Due to the late signing of the grant agreement, we were unable to count the students who attended the 2009 Summer EXCEL Camp (see 9/30 Quarterly Report). Consequently the number of students served to date has changed dramatically. After speaking with Carrie Couey (DOL), we have agreed to extend the grant to help cover costs for the 2010 EXCEL Summer Camp, which will bring the student numbers back up to what was originally projected.

**DEMOGRAPHIC DATA:**

List the number of participants, the age groups, the school the activities took place (list community if not at a school), number of the participants that are in school, the number of participants that are not in school and the training dates.

| # OF YOUTH | # OF 16 - 18<br>YEAR OLDS | # OF 19 - 24<br>YEAR OLDS | SCHOOL OR<br>COMMUNITY | # YOUTH IN<br>SCHOOL | # YOUTH<br>OUT OF<br>SCHOOL | TRAINING<br>DATES |
|------------|---------------------------|---------------------------|------------------------|----------------------|-----------------------------|-------------------|
| 14         | 14                        | 0                         | See list               | 14                   |                             | 4/17-26/10        |
|            |                           |                           |                        |                      |                             |                   |
|            |                           |                           |                        |                      |                             |                   |
|            |                           |                           |                        |                      |                             |                   |
|            |                           |                           |                        |                      |                             |                   |
|            |                           |                           |                        |                      |                             |                   |
|            |                           |                           |                        |                      |                             |                   |
|            |                           |                           |                        |                      |                             |                   |

**STATISTICAL DATA:**

Please complete the table below as applicable.

| By Quarter   | Career Guides<br>Activities &<br>Exploration | Youth Employ -<br>ability Skills | Work<br>Experiences | Academic<br>Training | Apprenticeship<br>and<br>Pre-Apprent. | Total<br>Participants |
|--------------|----------------------------------------------|----------------------------------|---------------------|----------------------|---------------------------------------|-----------------------|
| 01/1 - 03/31 |                                              |                                  |                     |                      |                                       |                       |
| 04/1 - 06/30 |                                              |                                  |                     |                      |                                       |                       |
| 07/1 - 09/30 |                                              |                                  |                     |                      |                                       |                       |
| 10/1 - 12/31 | 12                                           | 12                               |                     | 12                   |                                       | 12                    |
| 1/1 - 3/31   |                                              |                                  |                     |                      |                                       |                       |
| 4/1 - 6/30   | 8                                            | 8                                |                     | 8                    |                                       | 8                     |

**Please note:** The data collected in your Quarterly Progress Report provides vital information that can have a direct impact on future funding for our grant programs. Forwarding your success stories and photos as part of our requests is further evidence of how rural youth training is crucial to building a strong workforce for Alaska. Thank you in advance for your cooperation.





# VTE CONSTRUCTION ACADEMY

Session 2

April 17th - 26th, 2010



# Construction Career Day



The VTE Career Academy is designed for students who have interest in learning about careers in the Construction and Culinary fields. It is set up into 3 separate trainings. The Construction Trades is covered in 2 of the 3 trainings and Culinary Arts is covered in 1 of the 3 trainings. Successful



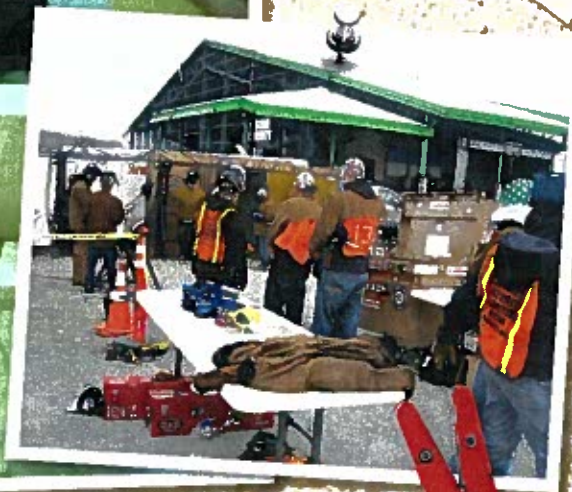
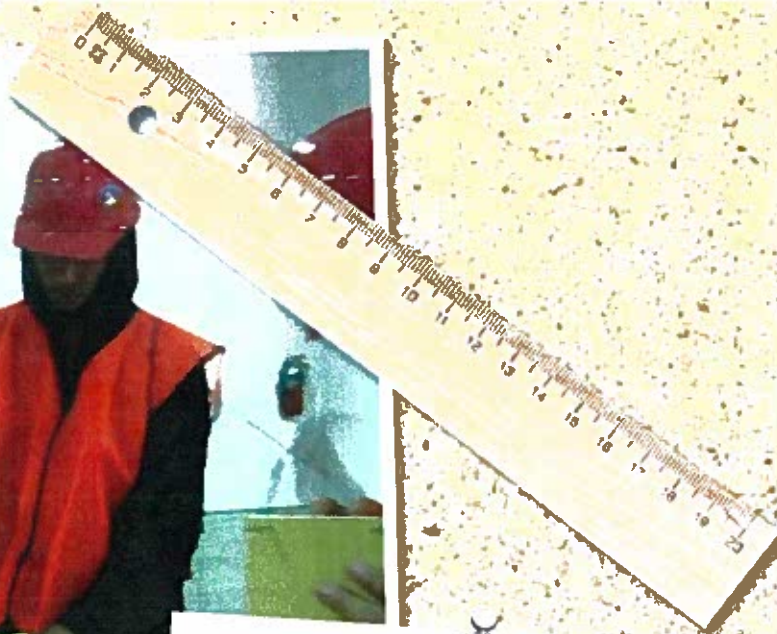
job shadows with Davis Constructors, attended the Construction Career Day and toured Job Corps in Palmer, as well as visited AVTEC in Seward.



completion of either strand allows students to gain national certificates and dual college credit. The second Construction session was April 17th - 26th. Fourteen students completed the and the NCCER Core Curriculum and have earned a National Certificate. Additionally, they participated in







VTE Construction Academy  
Session 2  
April 17th - 26th, 2010

Next up:  
EXCEL Summer Camp  
July 10th - August 7th, 2010



| Dates of Training | Start: | End:    |
|-------------------|--------|---------|
|                   | 8/4/09 | 6/30/10 |

QUARTER 3/31/10

[illegible]

**Grantees:** Complete participant name, date of birth, and city. Please refer to the following definitions when completing the Excel sheet. Place an "X" in the appropriate boxes when the information correlates with your program participants.

**Post Secondary:** Is a form of secondary education that is taken after first attending a secondary school, such as a high school. The purpose of a post-secondary education can be to receive vocational education and training or to prepare for an even higher level of education or employment.

**Apprenticeship:** Is a structured system of post-secondary training designed to prepare individuals for skilled occupations. It is paid on-the-job training. Participants get paid while they learn. Registered apprenticeship training is more formal than most other types of on-the-job training. Registration means that the program meets government standards of fairness, safety, and training.

**Training Academy:** A school for special instruction.

On The Job Training: OJT's are company sponsored and are an opportunity for secondary and post-secondary students to learn about a business on the inside. Interns must be paid if your company is a for-profit-organization.

**Credentials:** Formal documents issued by an institution once a student has met the institution's requirements for completion of a particular program or course. These may be certificates, diplomas or degrees, including

**Job (Occupation):** The principal activity in your life that you do to earn money.

High Growth Industry (Alaska): Are Health Care, Construction, Information Technology, Education, Natural Resource Development (i.e., mining and petroleum), Transportation, Hospitality and Tourism, and Seafood

Other Information: Is anything else not listed and can include (moved out-of-state, incarcerated, medical issues, deceased, etc.)